

Policy for Cancellation Reduction Incentive Scheduling Program (CRISP)

The goal of CRISP is to increase accessibility for the 3T MRI system located at 30 Bee Street by reducing the frequency of “last-minute” cancellations. This is achieved by rewarding PIs with CRISP points for paid scans that take place on schedule and deducting CRISP points for paid scans that are cancelled within 72 hours of the scheduled table time. If researchers and/or subjects arrive more than 15 minutes late for a scheduled scan, this will also count as a last-minute cancellation. As always, it is strongly recommended that researchers arrive at the 30 Bee Street facility with their subjects ready to go on the table at least 10 minutes prior to the scheduled table time.

Based on the number of CRISP points earned in each fiscal quarter, PIs will be awarded scheduling “wild cards” that can be used to book additional “bonus” Prime Time slots beyond the standard limit of 2 bookings/week for each funded project. These extra bookings only apply to paid scans and would still be charged at the usual rate.

As of January 1, 2024, the main rules governing CRISP are:

- 1) PIs receive 1 CRISP point for every fifteen minutes of paid scan time.
- 2) PIs lose 5 CRISP points for every fifteen minutes of paid scan time that is cancelled within 72 hours of table time.
- 3) CRISP points will be tallied quarterly and a statement will be sent to each PI who used the 3T scanner in a given quarter. Points earned by a PI from different projects are combined, so each PI has a single point total.
- 4) PIs who have 12 or more points in any quarter will be allocated a number of Prime Time wild cards equal to their total CRISP points divided by 24 and rounded to the nearest integer. Wild cards may be redeemed to book a bonus Prime Time slot (of any length), which is in addition to the 2 bookings/week limit for each funded project.
- 5) CRISP points do not carry over between fiscal quarters, but unused wild cards can be banked for future use. At the beginning of each quarter, all PIs will have a balance of 0 CRISP points.
- 6) To schedule a bonus slot, PIs or an authorized representative should contact the 3T CBI staff (cbitech@musc.edu). Bonus

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slots can only be used for paid scans and will be charged at the normal rate.

- 7) A single PI may schedule a maximum of 2 bonus Prime Time slots in any given calendar week.

At the discretion of the CBI leadership, the above rules are subject to change, and the program may be discontinued at any time. Please send questions to cbi@musc.edu.