



**Department of Medicine
Internal Medicine Residency Program**

DISASTER EMERGENCY PLAN

1. In the event of a disaster, the residents and interns who are scheduled to be on-call on the day of the disaster (**Disaster Team A**) should come to work prepared to stay for up to 72 hours on their respective inpatient services. This includes bringing food, water, clothes, and sleeping gear if aware of disaster prior to reporting to work that day.
2. **Disaster Team B** will be the residents and interns originally scheduled to be on-call the following day. These residents will arrive at the hospital the same day and time as **Disaster Team A**. **Disaster Team B's** responsibilities will be to assume on-call duties after **Disaster Team A** has fulfilled the first 24 hours. If necessary, the two teams will alternate call until relief is available for coverage.
3. Non-ward resident duties are as follows:
 - a. During working hours (8:00 AM to 5:00 PM) residents on non-ward services will be contacted by one of the Chief Residents and/or Program Director to report to a central "pool" area (Gazes Auditorium) where they will be dispersed to areas of most need.
 - b. After hours, the 3 surge residents (Residents A and B and Intern) will be notified by one of the Chief Residents and/or Program Director to report to a central "pool" area (Gazes Auditorium) where they will then be dispersed to areas of most need.
4. Post-call residents preparing can check out to oncoming Disaster teams as early as 8:00 AM; however, prior to checking out, they are expected to have rounded on their patients, written daily progress notes and orders, and, if possible, discussed the patients with the on-service attending. After checking out to the Disaster Teams, post-call residents, and all other residents currently on duty must report to the Chief Resident on duty of the Program Director (at a designated meeting place) for further instructions.
5. All non-ward residents not initially contacted should continue regular duties until advised otherwise by the Chief Residents or Program Director.
6. If any residents are permitted to evacuate, phone numbers and destination plans must be left with the Chief Residents and/or Program Director.
7. Residents in the process of evacuating must keep their pagers turned on while in radius for any new information.
8. Chief Residents will have a phone list of all residents for check-in and contact purposes if additional assistance is needed.