

College of Graduate Studies
Medical University of South Carolina

RECOMMENDATION FOR APPOINTMENT OF
THESIS ADVISORY COMMITTEE

The Department of _____ recommends the appointment of the following Thesis
Advisory committee for _____ .

Chairperson _____ / _____ / _____
Print Name Signature Dept

Co-Chair _____ / _____ / _____
(if applicable) Print Name Signature Dept

Name _____ / _____ / _____
PRINT Signature Dept Date

Name _____ / _____ / _____
PRINT Signature Dept Date

Name _____ / _____ / _____
PRINT Signature Dept Date

Name _____ / _____ / _____
PRINT Signature Dept Date

Name _____ / _____ / _____
PRINT Signature Dept Date

_____/_____/_____
Department Chairperson Date: Departmental Coordinator Date:

Signature: _____ Date: _____
Dean, College of Graduate Studies

THE THESIS ADVISORY COMMITTEE – M.S.

The Thesis Advisory Committee which is recommended by the major department and approved by the Dean, shall consist of at least four members, three from the student's major program one from outside the program. **All members** of the committee shall be **members of graduate faculty**. An individual serving as external evaluator does not require an appointment on the CGS graduate faculty as long as they have appropriate credentials at an outside institution. **The chairman must be a full member of Graduate Faculty or an associate member with a full member co-mentor.** The Thesis advisor will be responsible for coordinating the activity of the Thesis Advisory Committee and insuring compliance with graduate school regulations.

The student must meet at least annually with his/her Thesis Advisory Committee from the time of appointment of the committee until completion of the requirements for the degree. The Departmental coordinator and the Dean should be notified in writing of the annual meetings by the chairman of the Thesis Advisory Committee. More frequent meetings of the Thesis Advisory Committee and the student are encouraged in order to facilitate student-committee interaction. Meetings may be called at the discretion of the student, the advisor, or if two or more members of the Thesis Advisory Committee request such a meeting. Please submit a Thesis Advisory Committee form once the full committee has been selected.

"PLEASE TYPE OR PRINT LEGIBLY"