

CRITERIA FOR APPOINTMENT TO FACULTY OF THE COLLEGE OF GRADUATE STUDIES

The faculty of the College of Graduate Studies is composed of individuals who are interested in research, education and the training of students in masters and doctoral research programs. In order to act as an advisor for a student in the College of Graduate Studies, the faculty member must be appointed as a member of the Graduate Faculty.

The College of Graduate Studies has initiated a set of criteria required to appoint members to the Graduate Faculty.

The criteria for appointment to the Graduate Faculty as an Associate Member are as follows:

1. An earned terminal degree, usually a doctorate, in the applicant's field. A doctoral degree is required to serve on a Ph.D. advisory committee or to serve as chair of an M.S. advisory committee.
2. The rank of Instructor, Research Assistant Professor, Assistant Professor, or above.
3. Active or planned participation in graduate education, such as teaching graduate courses, serving on graduate committees, and any other activities relevant to the training of graduate students.
4. Evidence of scholarly activity such as publications or presentations should be demonstrated.

The criteria for appointment to the Graduate Faculty as a Full Member are as follows:

1. An earned terminal degree, usually a doctorate, in the candidate's field. A doctoral degree is required to serve on a Ph.D. advisory committee or to serve as chair of an M.S. or Ph.D. advisory committee.
2. The rank of Research Assistant Professor, Assistant Professor, or above.
3. Evidence of scholarly activity such as publications or presentations should be demonstrated.
4. Evidence of current productive scholarship by the candidate. Such evidence must include recent publications of the results of original investigations in peer-reviewed journals, and should also include:
 - a. Research funding awarded from competitive extramural sourcesand

- b. Recognition of research competency by one's peers, such as serving on national review committees, journal editorial duties, or leadership in a scientific organization. In certain cases, other specific recognized professional accomplishments may qualify a candidate for appointment.
5. Active or planned participation in graduate education, such as teaching graduate courses, serving on graduate committees, and any other activities relevant to the training of graduate students.
6. The applicant for appointment to the Graduate Faculty as a Full Member should be actively engaged in original scientific research.

The Applicant to the Graduate Faculty should request that a Recommendation for appointment be made by their Department Chair to the Dean of the College of Graduate Studies, should e-mail an updated curriculum vitae to brownkn@muscd.edu, and submit the online graduate faculty application. A PDF of the application is also available.

The Credentials Committee of the Graduate Council reviews the application, and their recommendations are forwarded to the Dean for final action. Requests for appointment to the Graduate Faculty may be made at any time throughout the year.

Membership on the Graduate Faculty at either level will be for a term of five years. At the end of that term, faculty will be contacted to determine if they are interested in continuing their appointments. If so, they will be asked to complete a form documenting that they are currently active in research and graduate education.

Chairpersons of M.S. advisory committees must hold a doctoral level degree and be either Associate or Full members of the Graduate Faculty. Chairpersons of PhD. Advisory committees must hold a doctoral level degree, be Full members of the Graduate Faculty, and have extramural funding during that time.