

DEPARTMENT OF SURGERY ORIENTATION CHECKLIST

	Complete By:	Activity
<input type="checkbox"/>	06/01/19	<p>Limited License Application online VERY IMPORTANT—You need to be licensed by July 1st. If not, you will NOT BE ABLE TO WORK</p> <p>https://www.llr.sc.gov/POL/Medical/PDF/ApplicationsForms/Limited_Req_Inst_Online.pdf</p> <p>The GME Office will send the appropriate correspondence to the State Board to take care of your requirement for the 3 letters of recommendation and verification of your housestaff contract.</p> <p>*The Department of Surgery will be paying the license fee for the following: the general surgery categorical and preliminary interns along with the CT, Vascular and Plastics Integrated interns. At the end of the electronic application, select the Proxy/Batch Payment link and enter my email address (wethersf@musc.edu) thereby forwarding your application fee to me for payment.</p>
<input type="checkbox"/>	06/01/19	Supervising physician form –(Please submit with your limited license application)
<input type="checkbox"/>	4/22/2019	<p>Continuing Medical Education Profile and Form</p> <p>http://cmetracker.net/MUSC/login?FormName=RegLoginProfile</p>
<input type="checkbox"/>	4/8/2019	Required Lab Coats Form
<input type="checkbox"/>	4/15/2019	<p>Radiation Badge Information Sheet (will need NetID to log in)</p> <p>Radiation Badge Request Form (will need NetID to log in and your employee id number which will start with 900)</p> <p>https://horseshoe.musc.edu/university/risk-management/services/radiation-safety/dosimetry</p> <p>Click on Badge Request Form. Fill in necessary information; note below for the following specific sections:</p> <p>Department: Surgery -Division/Lab/Floor: 4th Floor- Building: Clinical Sciences Building Supervisor: Chris Streck, M.D.</p> <p>Badge Coordinator: Mrs. Sue Wetherholt</p> <p>Answer Yes to the MyQuest radiation safety training</p>
<input type="checkbox"/>	5/6/2019	MyQuest training—Radiation Producing Devices. Once you receive your NetID from the GME Office, you would log into MyQuest (http://myquest.musc.edu) to complete this module.
<input type="checkbox"/>	6/17/2019	*ACS Fundamentals of Surgery Curriculum—(The general surgery categorical and preliminary interns along with the CT, Vascular and Plastics Integrated interns)—will forward login information in a few weeks to the residents who will be participating)
<input type="checkbox"/>	6/17/2019	Complete ACLS/BLS Certification (Please try to take care of this at your home school before you leave.
<input type="checkbox"/>	6/21/2019	*Complete ATLS training —(The general surgery categorical interns along with the CT, Vascular and Plastics Integrated interns)
<input type="checkbox"/>	06/7/19	Undergo Drug Screening—(Employee health will send you a packet with all the necessary information)