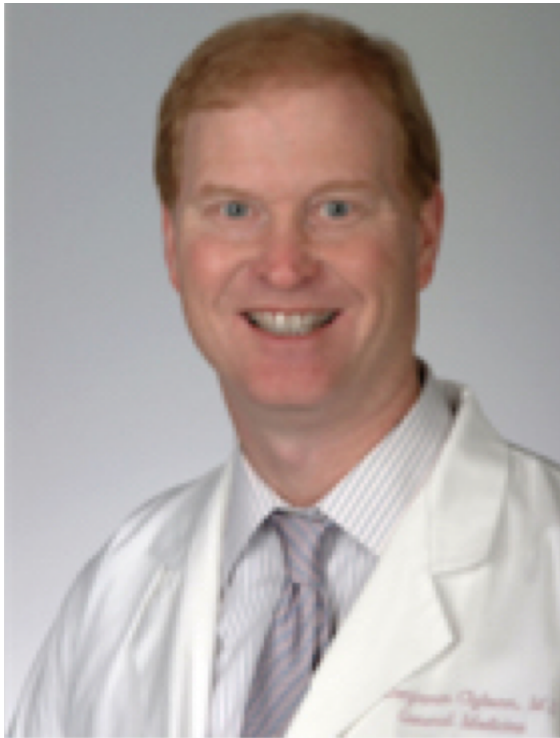


Graduate Medical Education Newsletter

March 2022

Message from the DIO



As we enter the “home stretch” of the academic year, I realize that March is one of the most exciting periods in the GME year. In Charleston, winter is over and the weather is great. There is a light at the end of the tunnel of another year of training. All of us are more confident and competent in our roles. Match day sparks optimism that new residents are on the horizon, ready to accept some of the tasks that interns may be weary of. Finally, we have progressed through another surge in the pandemic.

This year's match marks another outstanding year for MUSC's core residency programs. Virtually all of our positions filled through the match with excellent candidates despite the challenges of another year of virtual recruitment. I congratulate our residents, Program Coordinators, Program Directors, and faculty members on a job well done!

I also want to take this opportunity to congratulate our senior residents and fellows. This is an exciting time as you prepare for practice or for the next stage in your training. Thank you all for your contributions to our patients and our programs!

GME Announcements

ACGME Annual Update Schedule

Ashley Caradonna, the Program Coordinator representative to GMEC, is hosting a TAGME study group for other coordinators. For those of you that are not aware or familiar with the TAGME certification, the National Board for Certification for Training Administrators in Graduate Medical Education (TAGME) offers certification for Program Administrators, Program Coordinators, Medical Education Specialists, GME Managers and Administrative Designated Institutional Officers of accredited residency and fellowship programs.

Why get TAGME certified? This will expand GME knowledge, prepare the individual for greater on-the-job responsibilities, enhance the professional image, reflect accomplishments, build self-esteem, and increase the chance for potential career advancement.

Even if some coordinators do not plan on pursuing this certification, attending the study sessions will be extremely

beneficial by expanding their knowledge base.

We are BIG supporters of continuing education and hope that more of our coordinators will express their interest.

Questions? Please contact Ashley Caradonna at 2-8864.

Information Technology

All MUSC Windows computers will eventually need to be updated to 21H2 of the Windows build. All Windows-users will see a message pop up on their screen indicating the update is ready. Users will have 10 days to complete the update and within the 10-day period, you can schedule the upgrade to happen immediately or afterhours. If you do not schedule the upgrade/update in the 10-day window period, it will happen automatically (at possibly the most inconvenient time). It will take approximately 1 hour depending upon network connection. The computer will be locked down for the hour and a reboot will be required when the update is finished. This will be an in-place upgrade, meaning all data/applications/settings will be preserved.

Questions? Please contact Leslie Morris at 2-9304.

Licensing

All Dental SC DHEC licenses expire on April 1st of every year. The current renewal applications are in Columbia, SC being processed. Once they arrive in the GME Office, we will notify the OMFS and Pediatric Dentistry Program Coordinators of their arrival.

An increase in questions have been submitted to GME when one receives an email from the DEA about renewing a DEA license. Please be reminded, the GME Office handles the renewal of all DEA licenses (Fee-Exempt) and residents will receive an email

on the renewal process. If residents already have a Fee-Paid DEA license, our office will also email them the process with instructions on how to renew.

Are you aware that all resident licensing information is listed in MedHub? Once you log into MedHub, just click on **Certifications** on the left side when in a resident MedHub account. There, you will find Medical/Dental licensing information, SC DHEC information, and federal DEA information.

Did you know you can look up any of your licensing information? Medical/Dental Licenses and SC DHEC are publicly searchable. DEAs are not.

Medical License: [Medical License Search](#)

Dental License: [Dental License Search](#)

SC DHEC: [SC DHEC Search](#)

DEA: [DEA Search](#)

Questions? Please contact Rob Chisholm at 2-7365.

2022 Chief Resident Leadership Conference

The 2022 Chief Resident Leadership Conference will be held on Friday, May 20th. The program will be virtual and will last approximately from 8:00 a.m. to Noon. Please ensure your upcoming 2022-2023 Chief Residents will be available to attend this online conference. 100% attendance is expected.

Questions? Please contact Angela Ybarra at 2-0761.

VA View Alerts

Reminder, all VA view alerts must be addressed within seven days and critical alerts must be addressed within 24 hours. Repeated unaddressed view alerts could result in VA access suspension. Any resident trainee who completes a VA rotation is required to work with the VA Site Director or supervisor to set up a surrogate for view alerts at the end of the rotation. Each service will have a procedure for surrogate assignment

service will have a procedure for surrogate assignment.

Questions? Please contact Beth Adams at 2-9301.

Encrypting External Emails

Emails that contain PHI or other sensitive information are required to be encrypted when sending to external recipients (i.e. contacts without an @musc.edu address). Encryption is done by typing “**SEND SECURE**” in the subject line of the email (please note this is case insensitive, but requires a space between the two words). Additionally, please remember to review all recipients and attachments prior to sending. The sender should only include the minimum amount of PHI necessary to complete the task.

Additional information on secure email can be found in [Policy C-003 HIPAA Patient Confidentiality Handbook](#)

Failure to protect sensitive information may result in:

- Damage to MUSC’s reputation
- Harmful impact to the individuals affected, such as identity theft, embarrassment, breach of privacy
- Data breaches requiring notification to individuals and, in some instances, the media
- Regulatory actions, such as fines and audits



© Medical University of South Carolina

96 Jonathan Lucas Street

Charleston, SC 29425